

**The Kentucky Board of Licensure for
Marriage and Family Therapists**
Special Board Meeting
August 18, 2016
Minutes

The Special Board Meeting of the Kentucky Board of Licensure for Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leewood Drive, Frankfort, Kentucky on August 18, 2016.

Board Members Present:

Mary Badami, Chair
Marie Ruf, Vice Chair
Mary Ellen Yates, Secretary
Brien Hill
Carolyn Miller-Cooper
Jane Prouty
Karen Westbrooks

Office of the Attorney General:

Nicole Biddle, Board Attorney

The August 18, 2016 meeting was called to order by Board Chair, Ms. Badami at 9:09 a.m.

New Business

Regulation Changes

The Board reviewed CEU fee changes. Ms. Westbrooks made a motion to change the CEU regulation as follows: (1) to \$50 per day for 6 workshops or less offered a single time; (2) to \$125 per day for 7 or more workshops offered a single time; (3) to \$250 for a single workshop offered unlimited times in a calendar year, January 1 to December 31; and, to eliminate (4). Mr. Hill seconded the motion, and the motion carried.

Board Policy Notebook

Ms. Ruf presented a rough outline of the Board Policy Notebook. Board members were asked to review their specific committee assignments and provide information to Ms. Ruf.

FAQ's for Website

Ms. Yates presented proposed updates to the FAQ's dated 12/12/2014 which are currently posted on the Board website. Ms. Westbrooks volunteered to update "How do I become eligible to take the National Exam?" Other Board members will review changes proposed by Ms. Yates, and submit any additional updates at the next Board meeting, August 25, 2016.

QMHP

Discussed status. No action taken.

Application checklists and response letters

Discussed status. No action taken.

CEU discussion

The Board clarified that beginning January 1, 2017, all associate renewals will need to document proof of 10 CEUs, 3 of which must be in MFT Ethics. Associates must also be able to document 6 CEUs of Suicide Assessment and Prevention. Ms. Badami will draft a letter to Associates for review at the regularly scheduled Board meeting, August 25, 2016.

Travel Policy

Discussed status. No action taken.

Data Base License Numbers

The Board discussed how to clarify for Associates that the credential they hold is a permit, not a license. Ms. Badami will draft a letter to associate permit holders clarifying that they are not license holders.

Next Meeting

The next regular MFT Board meeting is scheduled for August 25, 2016 at 12:30 p.m. Committees will meet at 8:30 a.m.

A motion was made by Ms. Prouty for travel and per diem to be paid to those who attended the Special Board Meeting on August 18, 2016. Ms. Westbrooks seconded the motion, and the motion carried.

A motion was made by Ms. Ruf to adjourn the meeting. The motion was seconded by Ms. Cooper-Miller. Ms. Badami adjourned the meeting at 1:11 p.m.

Submitted by:

Mary Ellen Yates, LMFT
Board Secretary