

**KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS  
MEETING MINUTES  
May 17, 2018**

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists was held at the Department of Professional Licensing located at 911 Leawood Drive, Frankfort, KY 40601 on May 17, 2018.

**MEMBERS PRESENT**

Mary Badami, Chair  
Karen L. Westbrooks, Vice Chair  
Shawn Oak  
Jetona Milby  
Mike Clark

**DEPARTMENT OF PROFESSIONAL LICENSING**

Jolene Shearer, Board Administrator  
Isaac VanHoose, Commissioner  
Amy Perkins, Psychology Board Administrator

**OTHERS**

Quincy Ward, Office of Legal Services

**MEMBERS NOT PRESENT**

John Embry

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**CALL TO ORDER**

Mary Badami, Chair, called the meeting to order at 12:46 p.m.

**MINUTES**

A motion was made by Shawn Oak to approve the minutes of the April 19, 2018. Motion, seconded by Jetona Milby, carried.

**MONTHLY FINANCIAL REPORT**

The financial statement for the month ending April 30, 2018 was presented to the Board for review. No further action as required.

**LEGAL COUNSEL**

MOA for next fiscal year will be brought to the June 21, 2018 board meeting showing the new rate of \$90 per hour.

**LICENSURE STATUS REPORT**

A Licensure Status Report dated May 11, 2018 was presented to the Board for review. The report showed there are currently 542 active licensed Marriage and Family Therapists along with 139 active licensed Marriage and Family Therapy Associates. No further action was required.

**NEW BUSINESS**

Craig Herink request for more than 6 supervisees

Motion was made by Shawn Oak to approve Mr. Herink's request with the stipulation that it is only temporary until December 31, 2018. If additional time is needed for the request Mr. Herink will need to make a new request to the board stating the reason and plan. Seconded by Karen Westbrooks, carried.

2015-003 completion of disciplinary action

Motion was made by Shawn Oak for licensee to submit proof of completion of treatment plan. Seconded by Mike Clark, carried.

**OLD BUSINESS**

The Board tabled discussion on Board member reports/tasks and ongoing Board organization.

Decision was made to hold a work day to finish the reciprocity and tele therapy regulations on June 20, 2018.

### **APPLICATIONS COMMITTEE**

Motion was made by Karen Westbrooks to approve all applications, renewals, audits, inactive requests and CE provider applications as reviewed by the applications committee. Seconded by Jetona Milby, carried.

#### *Paper Applications:*

Benjamin Roberts – License (Deferred)  
Cynthia Fondren – License (Approved)  
Ricky Mattox – License (Approved)  
Travis Darby – Associate (Approved)  
Patricia Tague – Associate (Deferred)  
Lloyd Darling – Associate (Approved)  
Kenneth Armstrong – Reinstatement (Approved)  
Virginia Stone-Banks – Renewal (Approved)  
Haley Klein – Supervision Contract (Deferred)  
Sandra Gallagher – Supervision Contract (Approved)  
Kathryn Hockenberry – Supervision Contract (Approved)

Motion was made by Karen Westbrooks to grant Latisha Hale ½ of the hours required for licensure from her previous supervisor. Seconded by Mike Clark, carried.

Motion made by Shawn Oak to approve the ratifications of applications, renewals, audits and CE provider applications reviewed and issued following the last meeting and prior to this meeting. Seconded by Mike Clark, carried.

### **COMPLAINT COMMITTEE**

2018-002                      Motion was made by Karen Westbrooks to dismiss case. Seconded by Jetona Milby, carried.

2018MFT00001              on going

### **TRAVEL AND PER DIEM**

Motion was made by Karen Westbrooks to approve Travel and Per Diem. Seconded by Shawn Oak, carried.

### **ADJOURN**

Motion was made by Shawn Oak to adjourn the meeting at 2:25 p.m. Seconded by Jetona Milby, carried.



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Mary Badami, Chair