

**KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS
MEETING MINUTES
March 15, 2018**

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists was held at the Department of Professional Licensing located at 911 Leawood Drive, Frankfort, KY 40601 on March 15, 2018.

MEMBERS PRESENT

Mary Badami, Chair
Karen L. Westbrooks, Vice Chair
Mike Clark
Shawn Oak
John Embry
Jetona Milby

DEPARTMENT OF PROFESSIONAL LICENSING

Jolene Shearer, Board Administrator
Isaac Van Hoose, Commissioner
Courtney Cook, Finance

OTHERS

Quincy Ward, Office of Legal Services
Mike Rankin, Guest
Loren Townsend, Guest

MEMBERS NOT PRESENT

CALL TO ORDER

Mary Badami, Chair, called the meeting to order at 12:33 p.m.

MINUTES

A motion was made by John Embry to approve the minutes of the February 15, 2018 meeting. Motion, seconded by Shawn Oak, carried.

MONTHLY FINANCIAL REPORT

The financial statement for the month ending February 28, 2018 was presented to the Board for review. No further action as required.

LEGAL COUNSEL

Motion was made by Karen Westbrooks to approve the MOA for Legal Counsel Services. Seconded by Shawn Oak, carried.

2014-005 – request for expungement received

Regulations do not support expungement at this time

Regulation Committee for Amendment – 32:020, 32:025 & Application Form and Reciprocity

Shawn Oak and Jetona Milby – teletherapy

Shawn Oak and Karen Westbrooks – reciprocity

LICENSURE STATUS REPORT

A Licensure Status Report dated March 14, 2018 was presented to the Board for review. The report showed there are currently 546 active licensed Marriage and Family Therapists along with 144 active licensed Marriage and Family Therapy Associates. No further action was required.

NEW BUSINESS

Board discussed 201 KAR 32:060 and pre-approval of CEUs of COAMFTE schools

Correspondence requesting refund of late fee because system went down.

Motion made by Jetona Milby to approve the refund of \$75 late fee. Seconded by Shawn Oak, carried.

Allison Howell approval for Board Supervisor.

Motion made by Shawn Oak to approve Board Approved Supervisor status. Seconded by Karen Westbrooks, carried.

Motion was made by Karen Westbrooks to approve attendance and registration reimbursement for the AMFTRB Teletherapy online course for Shawn Oak and Jetona Milby. Seconded by John Embry, carried.

OLD BUSINESS

The Board tabled discussion on Board member reports/tasks and ongoing Board organization.

APPLICATIONS COMMITTEE

Motion was made by Karen Westbrooks to approve all applications, renewals, audits, inactive requests and CE provider applications as reviewed by the applications committee. Seconded by Shawn Oak, carried.

Paper Applications:

Benjamin Roberts – License (Deferred)
Eric Sharp – Supervision Contract (Approved)
Lloyd Darling – Associate (Deferred)
Caleb Bonner – License (Deferred)
Nicholas Bloodworth – License (Approved)
Juliette Cornell – Renewal (Approved)
Spencer Seese – Supervision Contract (Approved)
Jessica King – Supervision Contract (Approved)
Sonja Stewart – Supervision Contract (Approved)
Jocelyn Doremus – Associate (Approved)
Latisha Hale – Associate (Approved)
Charlotte Stapley – License (Approved)
Sheila McCabe – License (Deferred)
Lindsey Allen – License (Approved)

Motion made by Shawn Oak to approve the ratifications of applications, renewals, audits and CE provider applications reviewed and issued following the last meeting and prior to this meeting. Seconded by Jetona Milby, carried.

COMPLAINT COMMITTEE

2017-003 Motion made by Karen Westbrooks to approve the filing of a formal complaint.
Seconded by John Embry, carried.

2018-001 ongoing

2018-002 ongoing

TRAVEL AND PER DIEM

Motion was made by Jetona Milby to approve Travel and Per Diem. Seconded by Karen Westbrooks, carried.

ADJOURN

Motion was made by Shawn Oak to adjourn the meeting at 2:58 p.m. Seconded by Jetona Milby, carried.

A handwritten signature in black ink that reads "Mary Badami". The signature is written in a cursive style with a large initial "M".

Mary Badami, Chair