

**KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS  
MEETING MINUTES  
January 18, 2018**

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists was held at the Department of Professional Licensing located at 911 Leawood Drive, Frankfort, KY 40601 on January 18, 2018.

**MEMBERS PRESENT**

Mary Badami, Chair  
Mike Clark  
Shawn Oak  
Jane Prouty  
Karen L. Westbrooks, Vice Chair  
John Embry

**DEPARTMENT OF PROFESSIONAL LICENSING**

Robin Vick, Board Administrator Supervisor  
Jolene Shearer, Board Administrator  
Isaac Van Hoose, Commissioner

**OTHERS**

Quincy Ward, Office of Legal Services  
Charlotte Stapley, Guest  
Anthony Torres, Guest

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**CALL TO ORDER**

Mary Badami, Chair, called the meeting to order at 1:04 p.m.

**MINUTES**

A motion was made by Karen Westbrooks to approve the minutes of the December 14, 2017 meeting. Motion, seconded by Shawn Oak, carried.

**MONTHLY FINANCIAL REPORT**

The financial statement for the month ending December 31, 2017 was presented to the Board for review. No further action as required.

**LEGAL COUNSEL**

PPC Legal Fees will be \$75 an hour until July 1, 2018. After July 1, 2018 the fee will increase to \$90 an hour.

Motion was made to allow Mary to sign the annual report to the Governor by Shawn Oak. Seconded by Jane Prouty, carried.

Motion was made by John Embry to go into closed session pursuant to KRS 61.810(c) regarding discussion of pending litigation. Seconded by Jane Prouty, carried.

Motion was made to come out of closed session by Shawn Oak. Seconded by John Embry, carried.

**LICENSURE STATUS REPORT**

A Licensure Status Report dated January 16, 2018 was presented to the Board for review. The report showed there are currently 549 active licensed Marriage and Family Therapists along with 139 active licensed Marriage and Family Therapy Associates. No further action was required.

**NEW BUSINESS**

Review Correspondence from George Haarman

Motion was made by Jane Prouty to accept inactive status. Seconded by Shawn Oak.

Review correspondence from Justin Lewis

Motion was made by Jane Prouty to accept inactive status. Seconded by Shawn Oak.  
Review correspondence from Patricia Sheldon  
No. See regulation 201 KAR 32:035 Section 2(4)(a) and (5)  
Review correspondence from Shirley Sell  
No regulations specifying how provider attest attendance  
Review correspondence from Jocelyn Doremus  
Send in application. See regulations KRS 335.330 and 201 KAR 32:020  
Review correspondence from Ann-Margaret McIntosh  
Submit for possible approval.  
Review correspondence from Nikki Erwin.  
No – can't count  
Review correspondence from Kimberly Moynahan  
No – has to be under her contract. 201 KAR 32:025 Section 2 and Section 3  
Review correspondence from Tamara Jones  
Board cannot advise  
Allowing one person or person and the attorney to make decisions between board meetings  
To be discussed again at next board meeting.  
Suicide Training Provider List on website  
Remove list and just have the approved CEU lists  
KRS 335.330 Recognition of Masters of Marriage and Family Therapist from a regionally accredited university as a 3<sup>rd</sup> option for education requirements.

#### **OLD BUSINESS**

The Board tabled discussion on Board member reports/tasks and ongoing Board organization.

The Board tabled discussion on AMFTRB, teletherapy and reciprocity guideline

#### **APPLICATIONS COMMITTEE**

Motion was made by Shawn Oak to approve all applications, renewals, audits, inactive requests and CE provider applications as reviewed by the applications committee. Motion seconded by Karen Westbrooks, carried.

Motion made by Shawn Oak to approve the ratifications of applications, renewals, audits and CE provider applications reviewed and issued following the last meeting and prior to this meeting. Motion seconded by John Embry, carried.

Siegel application discussion  
Approved application

Colston application discussion  
Approved application. Colston just has to finish the required hours

#### **COMPLAINT COMMITTEE**

2016-001 Ongoing  
2017-003 Ongoing

#### **TRAVEL AND PER DIEM**

Motion was made by John Embry to approve Travel and Per Diem. Motion seconded by Shawn Oak, carried.

**ADJOURN**

Motion was made by Karen Westbrooks to adjourn the meeting at 3:40 p.m. Motion seconded by John Embry, carried.

A handwritten signature in black ink that reads "Mary Badami". The signature is written in a cursive style with a large initial 'M' and a decorative flourish at the end.

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Mary Badami, Chair