

**KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS**  
**MEETING MINUTES**  
**January 19, 2023**

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists held In-Person/virtually through Zoom on January 19, 2023.

**MEMBERS PRESENT**

Jennifer Kendrick, *Chair*  
Scott Kaminsky, *Vice Chair*  
Nicole Ward, *Secretary/Treasurer/Sargent at Arms*  
Michelle Oak  
Lillian Williams  
Amanda Villaveces

**MEMBERS NOT PRESENT**

Michelle Stillwagon

**DEPARTMENT OF PROFESSIONAL LICENSING**

Tiler Deaton Board Administrator  
Jamar Carter, Admin. Section Supervisor  
Daniel Leffel, Board Counsel  
Kristen Lawson, Commissioner

**GUESTS**

Chris Brody, Dale Bertram, Shawn Oak, Allison Howell, Susan Smith, Britt Riddle, Mike Rankin, Miranda Gill, Logan Whitney, Samantha Stumbo, Cheryl Elam, Mathew Cornu, Sheri Puckett, Amanda Driggs

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**CALL TO ORDER**

Jennifer Kendrick called the meeting to order at 12:01 p.m.

**MINUTES**

The Board will review December 15, 2022, Minutes at the February 16, 2023, meeting.

**MONTHLY FINANCIAL REPORT**

The financial statement for the month of December 2022 presented to the Board for review. No further action is required.

**DPL UPDATE**

Kristen Lawson informed the Board that she will have to leave early due to another meeting.

**LICENSURE STATUS REPORT**

A Licensure Status Report was presented to the Board for review. The report showed there are currently **623** active licensed Marriage and Family Therapists along with **161** active licensed Marriage and Family Therapy Associates. No further action was required.

## **LEGAL**

Board Counsel discussed Regulations. Michelle Oak reported some findings she had on other state regulations. The Board discussed having the full report stated to the regulations committee and go from there. Jennifer Kendrick stated she would like to step down from the Regulations Committee.

A motion made by Scott Kaminsky to appoint Lillian Williams to the Regulations Committee. Motion, seconded by Michelle Oak, carried.

A motion made by Amanda Villaveces to refer the report by Michelle Oak to the Regulations Committee. Motion, seconded by Scott Kaminsky, carried.

A motion made by Michelle Oak to schedule the Regulations Committee Meeting on February 2, 2023, from 9am to 10:30am EST. Motion, seconded by Amanda Villaveces, carried.

Board Counsel presented a drafted letter to send to licensees on if they want to be removed from B.H. Site. A motion made by Amanda Villaveces to approve the drafted letter and have it sent out to licensees. Motion, seconded by Scott Kaminsky, carried.

Board Counsel gave an update on getting service by local sheriff to serve licensee B. H. due to previous certified mail was returned. The service has not been made yet but will be wrapped up by next meeting.

## **NEW BUSINESS**

Dr. S. Smith spoke to the Board about her concerns pertaining to lack of communication, Board policy, & her challenges during the time her license lapsed to it becoming reinstated. Dr. S. Smith stated she was still seeing her clients during the lapse in her license but did not charge the clients for those sessions. The Board thanked Dr. S. Smith for her time.

The Board Administrator had a few clarity questions pertaining to December's meeting on the Supervisor Requests that were reviewed. The Board informed her that they were approved.

The Board reviewed an email from M.R. informing them of a new professional Association. Nicole Ward requested names of the members so to reach out and ask for information for herself on this.

The Board reviewed the AMFTRB Quarterly School Report. No further action required.

## **APPLICATIONS COMMITTEE**

- 10 Approved Licensure/permit applications
- 1 Deferred Licensure/permit application
- 1 Denied Licensure/permit application
- 3 Approved Post-approval Applications
- 5 Deferred Post-Approval Application
- 7 Approved Provider Course Applications

A motion made by Scott Kaminsky to approve all applications, renewals, audits, inactive requests, and CE provider applications as reviewed by the applications committee prior to this meeting. Motion, seconded by Lillian Williams, carried

A motion made by Scott Kaminsky to approve the ratifications of applications, renewals, audits and CE provider applications reviewed and issued following the last meeting and prior to this meeting. Motion, seconded by Amanda Villaveces, carried

## **COMPLAINTS COMMITTEE**

The Complaints Committee did not meet this month.

## **PER DIEM**

Motion made by Scott Kaminsky to approve Per Diem for the following:

- 12/17: Scott Kaminsky- Renewals
- 1/14: Scott Kaminsky- Renewals
- 1/15: Scott Kaminsky, Jennifer Kendrick- Renewals
- 1/16: Nicole Ward- Renewals
- 1/17: Nicole Ward, Jennifer Kendrick- Applications Review
- 1/18: Nicole Ward, Jennifer Kendrick- Applications Review
- 1/19: Michelle Oak, Nicole Ward, Jennifer Kendrick, Scott Kaminsky, Lillian Williams, & Amanda Villaveces

\*Some Members were in person & filled out the paper forms for per diem dates\*

Motion, seconded by Michelle Oak, carried.

## **ADJOURN**

A motion made by Scott Kaminsky to adjourn the meeting at 12:56 p.m. Motion, seconded by Lillian Williams, carried.



Jennifer Kendrick, LCSW, LMFT

Chair