

**KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS
MEETING MINUTES
October 20, 2022**

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists held In-Person/virtually through Zoom on October 20, 2022.

MEMBERS PRESENT

Michelle Oak
Lillian Williams
Scott Kaminsky, Secretary
Jennifer Kendrick
Nicole Ward
Amanda Villaveces

DEPARTMENT OF PROFESSIONAL LICENSING

Tiler Hahn, Board Administrator
Tasha Stewart, Admin. Section Supervisor
Jamar Carter, Admin. Section Supervisor

OTHERS

Daniel Leffel, Board Counsel

MEMBERS NOT PRESENT

GUESTS

Dale Bertram, Mike Rankin, Tony Watkins, Allison Howell,
Danah Smith, Mike Clark, Shawn Oak

Two New members sworn in prior to meeting: Michelle Oak & Lillian Williams

CALL TO ORDER

Board Administrator called the meeting to order at 12:01 p.m.

MINUTES

The Board reviewed the minutes from the previous meeting.

A motion made by Nicole Ward to accept the minutes of the September 15, 2022, meeting. Motion, seconded by Scott Kaminsky, carried.

MONTHLY FINANCIAL REPORT

The financial statement for the month of September 2022 presented to the Board for review. No further action is required.

DPL UPDATE

Tasha Stewart updated the board on the state emails for board members. The new appointed members will have the instructions on what to do sent to them.

LICENSURE STATUS REPORT

A Licensure Status Report was presented to the Board for review. The report showed there are currently **612** active licensed Marriage and Family Therapists along with **167** active licensed Marriage and Family Therapy Associates. No further action was required.

LEGAL

Board Counsel updated the Board on the regulations with all recommendations integrated. The Board wants to hold the final vote on the regulations until November meeting so new members can review. The Board administrator will forward the current draft to the board members again so to review prior to November meeting.

Board counsel informed the Board that he has reached out to Betterhelp and has not received a response.

Board Counsel gave an update on getting service by local sheriff to serve B. H. due to previous certified mail was returned. The service has not been made yet.

NEW BUSINESS

The Board reviewed a supervisor status request from C.L. A motion made by Scott Kaminsky to approved C.L. request. Motion was seconded by Jennifer Kendrick. All in favor: Lillian Williams, Scott Kaminsky, Jennifer Kendrick, Nicole Ward, Amanda Villaveces. Abstained: Michelle Oak. Motion carried.

The Board reviewed a supervisor status request from N.B. A motion made by Jennifer Kendrick to approved N.B. request. Motion was seconded by Scott Kaminsky. All in favor: Lillian Williams, Scott Kaminsky, Jennifer Kendrick, Nicole Ward, Amanda Villaveces. Abstained: Michelle Oak. Motion carried.

A motion made by Scott Kaminsky to enter closed session at 12:12p.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding an application at which information protected by KRS 61.810(1)(k) may be discussed. Motion, seconded by Jennifer Kendrick, carried.

A motion made by Scott Kaminsky to enter open session at 12:19p.m. Motion, seconded by Michelle Oak, carried. No action was taken in closed session.

The Board reviewed an email from M.B. regarding Supervision agreements. The Board along with Board counsel discussed. The Board stated it is not required per regulations but is best practice to update contract if Admin. Supervisor changes.

The Board determined the Regulations Committee may need to reconvene to look at the drafted regulation again due to new items being brought to light on some areas of regulations.

The Board discussed Regulations Committee's members due to previous members are no longer on the Board or some wanting to step down from the committee. A motion made by Jennifer Kendrick to remove Scott Kaminsky, per his request, and add Michelle Oak and Amanda Villaveces to the Regulations Committee. Motion, seconded by Scott Kaminsky, carried.

A motion made by Michelle Oak to schedule a Regulations Committee meeting on October 28, 2022, at 2p.m. to 4p.m. Motion, seconded by Jennifer Kendrick, carried.

Board member Jennifer Kendrick gave the Board a recap on the AMFTRB conference.

The Board discussed service appreciations for F. Stickle & J. Embry. A motion made by Jennifer Kendrick to send service appreciation eggs to F. Stickle & J. Embry. Motion, seconded by Scott Kaminsky, carried.

The Board discussed the Complaints Committee & Applications Committee. A motion made by Scott Kaminsky to add Michelle Oak & Lillian Williams to the Complaints Committee. Motion, seconded by Jennifer Kendrick, carried. A motion made by Scott Kaminsky to have Nicole Ward, Jennifer Kendrick, & Lillian Williams on the Applications Committee. Motion, seconded by Amanda Villaveces, carried.

The Board discussed Officers due to it is time to vote for those positions.

A motion made by Amanda Villaveces for Jennifer Kendrick to be Chair. Motion, seconded by Nicole Ward, carried.

A motion made by Scott Kaminsky for himself to be Vice-Chair. Motion, seconded by Michelle Oak, carried.

A motion made by Jennifer Kendrick for Nicole Ward to be Secretary/Treasurer/Sargent at Arms. Motion, seconded by Scott Kaminsky, carried.

APPLICATIONS COMMITTEE

- **14 Approved Licensure/permit applications**
- **1 Deferred Licensure/permit application**
- **4 Approved Post-approval Applications**
- **7 Approved Provider Course Applications**

A motion made by Scott Kaminsky to approve all applications, renewals, audits, inactive requests, and CE provider applications as reviewed by the applications committee prior to this meeting. Motion seconded by Jennifer Kendrick, carried

A motion made by Scott Kaminsky to approve the ratifications of applications, renewals, audits and CE provider applications reviewed and issued following the last meeting and prior to this meeting. Motion seconded by Jennifer Kendrick, carried

COMPLAINTS COMMITTEE

The Complaints committee did not meet this month.

PER DIEM

Motion made by Scott Kaminsky to approve Per Diem for the following:

- **9/23: Johnny Embry- Renewals**
- **9/28: Johnny Embry- Renewals**
- **10/3: Johnny Embry- Renewals**
- **10/12: Scott Kaminsky- Renewals**
- **10/19: Jennifer Kendrick- Applications/Renewals**
- **10/20: Michelle Oak, Nicole Ward, Jennifer Kendrick, Scott Kaminsky, Lillian Williams, & Amanda Villaveces**

Some Members were in person & filled out the paper forms for per diem dates

Motion, seconded by Jennifer Kendrick, carried.

ADJOURN

A motion made by Nicole Ward to adjourn the meeting at 1:07 p.m. Motion, seconded by Jennifer Kendrick, carried.



Jennifer Kendrick, LCSW, LMFT
Chair