

**KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY  
THERAPISTS**

**SPECIAL MEETING MINUTES**

**July 8, 2024**

A Special meeting of the Kentucky Board of Licensure for Marriage and Family Therapists was held virtually through Teams on July 8, 2024.

**BOARD MEMBERS PRESENT**

Michelle Oak

Nicole Ward

Karen Sheets-Mobley

Jennifer Kendrick

**BOARD MEMBERS NOT PRESENT**

Michelle Stillwagon

Amanda Villaveces

Lilian Williams

**DEPARTMENT OF PROFESSIONAL LICENSING**

Aleena Russell, Board Administrator

**OTHERS**

Daniel Leffel, Board Counsel

**GUESTS**

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**CALL TO ORDER**

Michelle Oak called the committee meeting to order at 9:06 a.m.

**NEW BUSINESS**

The Members discussed the potential agenda for the Supervisor Informational video they will provide to Supervisors, potential Supervisors, and Associates. The Board decided this course will count as one (1) CEU. The tentative agenda for this course is listed below:

1. Be familiar with and have an understanding of current Kentucky statutes and regulations (KRSs and KARs) governing the practice of Licensed Marriage and Family Therapists

2. Be conversant in the intent and application of current KRSs and KARs in the course of providing supervision.
3. Review the supervision responsibilities for record keeping, logs, recording, etc.
4. Learn about ethical issues involved in supervision.

A motion made by Jennifer Kendrick for the Members to work within a shared drive to prepare for this course and hold a Special meeting to finalize the course on July 29, 2024, at 9:00 a.m. for 90 minutes. Motion, seconded by Nicole Ward, carried.

## **ADJOURN**

A motion made by Jennifer Kendrick to adjourn the Special meeting at 10:07 a.m. Motion, seconded by Nicole Ward, carried.