

**The Kentucky Board of Licensure for  
Marriage and Family Therapists**  
**May 26, 2016**  
**Minutes**

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on May 26, 2016.

**Board Members Present:**

Mary Badami, Chair  
Karen Westbrooks  
Brien Hill  
Marie Ruf  
Mary Ellen Yates  
Jane Prouty

**Occupations and Professions:**

Robin Vick, Administrative Section Supervisor  
Sandy Deaton, Board Administrator  
Larry Brown, Executive Director

**Office of the Attorney General:**

Nicole Biddle, Board Attorney

**Board Members Absent:**

Carolyn Miller-Cooper

**Guests:**

Aaron Dowdell, Bluegrass.org  
Kristen Hamilton, Bluegrass.org

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The May 26, 2016 meeting was called to order by Board Chair, Ms. Badami at 1:15 p.m.

The Board reviewed minutes from the April 28, 2016 Board meeting. A motion was made by Ms. Yates to approve the minutes as amended. The motion was seconded by Ms. Ruf, and the motion carried.

The Board reviewed the Financial Reports through April 30, 2016.

**O&P Report**

Mr. Brown presented the Memorandum of Agreement (MOA) between the O&P office and the Board. Ms. Ruf made a motion that the Board agree and accept the presented MOA. Ms. Yates seconded the motion, Ms. Prouty opposed the motion, and the motion carried.

Mr. Brown talked about the new system and the new 6 digit license number and how the letters have been sent to all licensees explaining this transition.

**Attorney Report**

No Attorney Report

**Old Business**

The board discussed organization and Ms. Ruf set up a prototype organization of board policies and will email a sample prototype to the board members to review and to present feedback.

Discussion of ethics regulations to reflect AAMFT code of ethics – Ongoing

The board discussed a tentative work day for the board for August 18, 2016 from 9am-4pm.

### **New Business**

Kristen Hamilton and Aaron Dowdell spoke to the board regarding Ms. Hamilton's associate permit application. After a brief discussion, a motion was made by Ms. Prouty to approve her application retroactive back to the April 28, 2016 board meeting date. The motion was seconded by Ms. Yates, and the motion carried.

The board reviewed Board Approved Supervisor (BAS) status request from Ms. Jodi Allen. A motion was made by Ms. Yates to approve Ms. Allen's Board Approved Status. The motion was seconded by Ms. Ruf, and the motion carried.

The board reviewed and discussed correspondence received from AMFTRB and decided they will look at the information and respond on an individual basis.

The board discussed MFT laws pertaining to QMHP. Ms. Biddle will look at the definition of QMHP as defined in KRS 600.020 and KRS 202A.011 and KRS 202B.010 and report back to the board with the findings.

The board discussed correspondence received from Dr. Sauerherber from WKU which the board committee received for review. The review committee asked Ms. Deaton to send an email to Dr. Sauerherber asking for all course description, syllabi and faculty vitae resumes to be submitted for further review by committee.

The board discussed comments from Mr. Rankin from the comments hearing on May 24, 2016. Following a board discussion, a motion was made by Ms. Prouty to accept the amended language for 201 KAR 320.030. The motion was seconded by Ms. Ruf, and the motion carried.

The board discussed comments from Mr. Rankin from the comments hearing on May 24, 2016. Following a board discussion, a motion was made by Ms. Westbrooks to move to decline the recommendations to amend our process for approving continuing education providers. The motion was seconded by Ms. Ruf, and the motion carried.

### **Complaints/Other Legal Matters**

2014-005 – Pending Hearing

2014-007 – Pending Hearing

2015-001 – Pending Hearing

2015-003 – Pending

### **Application Review**

A motion was made by Ms. Yates to approve all applications, renewals, audits, inactive status requests and provider applications as reviewed and approved by the committees. The motion was seconded by Ms. Ruf, and the motion carried.

A motion was made by Ms. Yates to approve the ratifications of applications, renewals, audits and provider applications reviewed and issued following the last meeting and prior to this meeting. The motion was seconded by Ms. Ruf, and the motion carried.

**Associates:**

The following applications for Marriage and Family Therapy Associates were approved: *Hamilton, Kristen; Norwick, Jillian; Preston, Brittany; Stinson, Shawn*

The following applications for Marriage and Family Therapy Associates were deferred: *Cardwell, Lisa; O’Coffey, Selina*

The following applications for Marriage and Family Therapy Associate were approved with provisions: *None*

The following applications for Marriage and Family Therapy Associate were denied: *Troop, Catherine*

The following Plans of Supervisions for Marriage and Family Therapy Associates were approved: *Holbrook, Michelle; Lockridge, Deborah; Miller, Shirley; Smith, Brandon; White, Matthew*

The following Plans of Supervisions for Marriage and Family Therapy Associates were approved with provisions: *None*

The following Plans of Supervisions for Marriage and Family Therapy Associates were deferred: *Aiello, Erin*

The following Plans of Supervisions for Marriage and Family Therapy Associates were denied: *None*

The following Renewals for Marriage and Family Therapy Associates were approved: *Croley, Lori; Gonzalez, Tonia; Graves, Samantha; Harris-Gray, Cassandra; Hiser, Michael; James, Tamara; Jenkins, Toby; Lockridge, Deborah; McGrath, Lauren; Roberts, Erin; Scherdin, Joyce; Tippett, Katelyn; Wilkinson, David; Wilson, Jennifer*

The following Renewals for Marriage and Family Therapist Associate were deferred: *None*

The following Renewals for Marriage and Family Therapist Associate were approved with provisions: *Bione-Grevious, Susan*

The following Renewals for Marriage and Family Therapy Associate were denied: *Quaye, Joseph*

**LMFT:**

The following applications for Marriage and Family Therapist were approved: *Harris, Matthew; Jones, Katherine; Crouch, Zachary*

The following applications for Marriage and Family Therapist were approved with provisions: *None*

The following applications for Marriage and Family Therapist were deferred: *Barnett, Chelsey; Siegmann, Kenneth*

The following applications for Marriage and Family Therapist were denied: *None*

The following applications for Marriage and Family Therapist reinstatements were approved: *None*

The following applications for Marriage and Family Therapist reinstatements were deferred: *None*

The following Renewal Audits for Marriage and Family Therapists were approved: *Close, James; Hamon, Richard; Karam, Tracy; McIntosh, Ann-Margaret; Schofield, Janice; Tackett, Jacqueline*

The following Renewal Audits for Marriage and Family Therapists were approved with provisions: *None*

The following Renewal Audit for Marriage and Family Therapists were deferred: *None*

Continuing Education Applications were reviewed. They will be posted on the website as soon as possible at <http://mft.ky.gov> under Resources/Continuing Education.

**Status Report as of 5/23/2016**

Active Licensee's for Marriage and Family Therapist.....	539
Active Permits for Marriage and Family Therapy Associates.....	143
Total Active Licensees and Permits.....	682
Total Inactive Licensees.....	12

The next meeting of the Marriage and Family Therapy Board has been scheduled for June 23, 2016 beginning 12:30 p.m. at 911 Leawood Drive, Frankfort, KY 40601. Committees will meet at 8:30 a.m.

A motion was made by Ms. Ruf for travel and per diem to be paid to those who attended the regular Board Meeting on May 26, 2016. The motion was seconded by Ms. Yates, and the motion carried.

A motion was made by Ms. Yates to adjourn. The motion was seconded by Ms. Ruf, and the motion carried. Ms. Badami adjourned the meeting at 3:40 p.m.

Respectively Submitted:

Sandy Deaton,  
Board Administrator