

**KENTUCKY BOARD OF
LICENSURE OF MARRIAGE AND FAMILY THERAPISTS
BOARD MEETING MINUTES
May 26, 2011**

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GENERAL BOARD MEETING – May 26, 2011

The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leewood Drive, Frankfort, Kentucky on May 26, 2011. Vice-Chair Stephanie Head called the meeting to order at 9:50 a.m.

Board Members Present:

Ms. Sandy Miller
Ms. Carolyn Miller-Cooper
Ms. Stephanie Head, Vice Chair
Dr. Tom Robbins
Dr. Richard Harmon
Ms. Jane Prouty

Board Members Absent

Mr. Tony Watkins, Chair

Occupations and Professions:

Marcia Egbert, Board Administrator
Jeremy Horton, Deputy Executive Director

Office of the Attorney General:

Angela Evans

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Introduction and Swearing In of New Board Member – Notary Carolyn Benedict swore in Dr. Richard Hamon as a new Board Member serving a 4-year term ending on July 15, 2014.

Approval of Minutes: April 21, 2011 – Jane Prouty made a motion to approve the minutes as submitted. Sandy Miller seconded the motion. The motion carried.

Approval of Financial Statement – July 1, 2010 – April 30, 2011 – Jane Prouty moved to approve the Financial Statement for July 1, 2010 – April 30, 2011. Carolyn Miller-Cooper seconded the motion. The motion carried.

DIRECTOR'S REPORT

- Jeremy Horton, Deputy Executive Director was introduced to the Board.
- David Garr extended a farewell to the Board as he is moving to a new job.
- O & P sent letters to all those vendors that contract with O & P requesting a reduction of 5% in their fee in order to help meet the budget. John Kravets, a vendor for the MFT Board agreed and signed the contract. Angela Evans reported that the Board felt that the request of a reduction should have been presented to the Board first for the Board's approval before sending the request out to the contractors since O & P works for the Board. Ultimately the Board makes final decisions.

ATTORNEY REPORT

- **OAG Ethics Training** - The Board didn't have a preference as to which month the Ethics training would be scheduled. Shannon Tivitt will submit schedule requests of the Boards to the Executive Branch Ethics Commission to be scheduled. Once she receives the schedule from them, she will contact the Board Administrator to put them on the beginning of the agenda at the meeting scheduled for that month.

OLD BUSINESS

- **Regulation Changes** – Attorney Angela Evans is still working on the regulation changes. The Board asked Ms. Evans to review the Examination Section 201 KAR 32:045 as the Professional Examination Services has gone totally electronic and most of the regulations don't apply. Once Ms. Evans has received all the forms with corrections she will submit all the changes to the LRC.
- **Review of Applications and Forms for Change** – Tabled to next meeting.

- **Paragraph and Signature Line for Additional Supervisor on Plan of Supervision Form** – The Board was in agreement that there should be an additional paragraph and line for those licensees that have more than two supervisors. Tom Robbins will write the paragraph to go on the form and submit it to the Board for review.
- **Background Checks for new Associates to be submitted with application for licensure** – Tony Watkins was going to investigate nationally and report back. Tabled to next meeting.
- **Universities to develop online training that relates to Kentucky Law in our regulations** – The universities have agreed to work with the Association in developing an online course to meet the Board mandated CEU course in Kentucky Law. Tony Watkins was to report to Board. Tabled to next meeting.
- **Response to Letter from Sally A. Sensing – FYI** - No Further Action.
- **Response to Letter from Jodi Allen – FYI** - No Further Action.
- **Response to E-Mail from John Morrison Jr. – FYI** - No Further Action.
- **Employee Care Clinics** – FYI - No Further Action.

NEW BUSINESS

- **CEU Discussions** –
 - Discussion was held about having the outline of the process required by providers to be added to the regulations. Also discussed a different fee structure for Online vs. Live. The CEU Committee will discuss and report back at the next meeting.
 - When approving online/home study CEU training we need to state that approval is ONLY for current calendar year. This is not stated in current regulations. Discussion followed on whether or not we can add that to the process now. The CEU Committee will report back at the next meeting.
 - Tony Watkins submitted his recommendation for the following changes to 201 KAR 32:060 Section 2 (1) (a) – Remove “and its state affiliates.” The Board has had several discussions in regard to KAMFT being required to send their trainings in for approval. Tabled to next meeting.
 - Tony Watkins stated in a question to the Board that the Board has historically approved CEU training not meeting standards of 201 KAR 32:060 Section 2 (2) (b) and wants the Board to discuss approving only CEU offerings which pertain to subject matter which integrally relate to the practice of MFT. He stated that if we don’t want to maintain that standard, then we need to remove (b) from the regulations. Tabled to next meeting.
- **Plan of Supervision Contracts** – Tony Watkins submitted a question to the Board. Does the Board want to require a Supervision Contract for EACH supervisor? Some associates have more than two (2) supervisors. He feels we should have a contract for each supervisor AND contracts need to require supervisee submit a copy of Supervisor’s CEU training certificate which qualifies him/her as a Board Approved Supervisor. The Board discussed briefly and decided that there should be a contract for each supervisor and that the associate must submit a copy of the CEU training certificate of the Supervisor that qualifies him/her as a Board Approved Supervisor. This should eliminate the paragraph and signature line for the additional supervisor on the Plan of Supervision form. Will discuss more at next meeting.
- **Approval for Payment of Invoice for Transcript requested to comply with Open Records Request**
O & P approved payment of an invoice in the amount of \$1,552.50 where there was an Open Records Request for the transcript of a hearing. It had not been ordered at the time of the hearing. The Board would like to request that Shannon Tivitt come to the next Board Meeting to clarify before the Board approves payment.
- **E-Mail from Barbara Driskill** – Consideration of class work to meet requirements for supervision. Carolyn Miller-Cooper moved that Ms. Driskill’s request be denied. Jane Prouty seconded the motion and the motions carried.
- **Response to E-Mail from Donna Russo** – FYI - No further action needed.
- **Response to E-Mail from Wilma Peeples** – FYI – No further action needed.
- **Post Masters Students and Exam Questions** – Tabled to next meeting.
- **Response to E-Mail from Rose Pennington and Gloria Berry** – Raw Data and Number of Supervisors an Associate can have. – FYI – No further action.
- **E-Mail from Tracey Werner-Wilson** – KY Law Ethics training by UK –The Board responded that it would be happy to review goals and objectives upon submission of a CEU Application in regard to UK’s process in providing online training in KY Law Ethics. The Board will not waive the fee associated with UK receiving a list of LFMT’s in Kentucky while they work to provide supervision training and KY Law training online. Tony Watkins or Angela Evans will respond to Ms. Werner-Wilson.
- **Request for Waiver of 2.5 CEU’s from Elizabeth Troy** – The Board agreed to give Ms. Troy 90 days to obtain the 2.50 hours of CEU’s and pay the late fee. She has already paid the late fee. Marcia Egbert to contact her to inform her of the Board’s decision.

- **Letter from James F. Kennedy** – Cease and Desist letter sent 11/17/10. Must acquire 15 hours of CEU's with three (3) of them being in Ethics and then reinstate. Once he reinstates, he must acquire an additional 15 hours by 8/17/2011.
- **Fax from Virginia Duff** – Question regarding meeting course requirements for Supervisor Training – The course Ms. Duff submitted for LMFT Clinical Supervision Training would need to be submitted on the proper CEU Approval Form at which point the CEU Committee would review it to see if it would meet the requirements for approval.

Jane Prouty moved that the Board go into Executive Session pursuant to KRS 61.810 (1) to discuss complaints. Sandy Miller seconded the motion. The motion carried.

COMPLAINTS/COMPLIANCE/OTHER LEGAL MATTERS

- 07-003 – Pending – No Action – Attorney Angela Evans is going to contact LPC Board to see where this complaint stands.
- 08-002 – Mrs. Crawford attended the meeting along with her attorney Mr. Button. Ms. Crawford reported on what she had learned and made several suggestions to the Board for the future. She felt that communication was a problem between the Board and the licensees. She questioned why the number of hours of supervision required in the original order changed from three to six hours once it went back to the Board. Attorney Angela Evans stated that the original order is a recommendation but can be changed by the Board. The Board thanked Ms. Crawford for coming and meeting with the Board. Case closed.
- 2010-001 – The Committee recommended filing a formal complaint against the licensee and include the original allegations in the complaint. Attorney Angela Evans will file the complaint.
- 2011-001 – Pending further review
- 2011-002 – Recommend to dismiss. Refer to LCSW Board.
- 2011-005 – Pending further review – Angela Evans will request Therapist records.
- 2011-006 – Recommended to dismiss

Jane Prouty moved that the Board come out of Executive Session pursuant to KRS 61.810 (1). Carolyn Miller-Cooper seconded the motion. The motion passed.

Jane Prouty made a motion to accept the Committee's recommendations on the position of each of the complaints. The motion was seconded by Tom Robbins. The motion carried.

APPLICATION REVIEW

- Ratification of renewals and approval of applications from April 19, 2011 – May 26, 2011
- Ratification of and approval of applications/audits/renewals and Provider Applications reviewed at today's meeting.

Associates:

The following applications for Marriage and Family Therapist Associate were approved: *Mary Jo Mueller, Pamela Riggs*

The following applications for Marriage and Family Therapist Associate were denied: *None*

The following contracts for Marriage and Family Therapist Associates Plan of Supervision were approved: *Enrica Thomas, Zachary Crouch, Sara Collins*

The following contracts for Marriage and Family Therapist Associates Plan of Supervision were denied: *Michelle Weaver*

The following Renewals for Marriage and Family Therapist Associates were approved: *Mary Monica Claire Baker, Crystal Whittaker, Christian Nicole Williams, Jennifer Nicole Wheeler, Jane Owens, Jannine Sayago Gonzales*

The following Renewals for Marriage and Family Therapist Associates were deferred: *None*

LMFT:

The following applications for licensed Marriage and Family Therapist were approved: *Corrine Rae Sackett, Derrick Anderson Mason, Kathryn Martin Miller, Carla C. Seipel*

The following application for licensed Marriage and Family Therapist was deferred: *None*

The following application for licensed Marriage and Family Therapist was denied: *None*

The following application for licensed Marriage and Family Therapist by endorsement was approved: *None*

The following Renewal Audits for Marriage and Family Therapist were approved: *None*

The following Renewal Audits for Marriage and Family Therapist were approved with provisions: *None*

The following Reinstatements for Marriage and Family Therapist were approved: *Judith Evans Daniel*

The following Reinstatements for Marriage and Family Therapist were approved with provisions: *None*

Provider Applications Approved - 5/12/2011

Bluegrass Domestic Violence Program

- Affluent Affliction: Shattering the Myths of Domestic Abuse in Affluent Marriages – 3.0 Hours

Bluegrass Regional MH-MR Board, Inc.

- 202A: Half Empty or Half Full? – 3.0 Hours
- Client Engagement and Time Management: The 53 Minute Hour – 3.0 Hours
- Co-Morbid IDD & MH – 3.0 Hours
- Health Literacy: Why Consumers Don't Understand Health Care Information and What You Need to Know to Help Them – 1.0 Hour
- Motivational Interviewing – 12.0 Hours
- School Based Services: An Introduction – 3.0 Hours
- Crisis Prevention and De-escalation Strategies – 3.0 Hours
- Sense-Able Connections – 1.0 Hour
- TF-CBT Roundtable Discussion – 3.0 Hours
- Transforming Services through Peer Support – 3.0 Hours

Department of Juvenile Justice

- Completing a Comprehensive Juvenile Sexual Offender Assessment – 10.0 Hours
- Juvenile Sex Offender Treatment Provider Certification – 22.50 Hours
- Sex Offender Risk Assessments of Adults – 6.0 Hours

Family Resource Program/Suzanne Vitale Clinical Education

- Play Based Interventions – 2.0 Hours

Institute for Natural Resources

- Insomnia, Depression & Anxiety – 6.0 Hours
- Aging Brain: Rejuvenated Brain – 6.0 Hours
- Art Therapy – 3.0 hours
- Humor and Healing – 3.0 Hours
- Pet Therapy
- The Psychology of Aging – 3.0 Hours
- Psychotherapy & Emotional Healing – 3.0 Hours
- Spirituality & Healing – 3.0 Hours
- Stress & Depression – 3.0 Hours
- Understanding Anger – 3.0 Hours
- Understanding Anxiety – 3.0 Hours
- Understanding Emotions – 3.0 Hours

J&K Seminars, LLC

- Understanding & Treating Obsessive-Compulsive Disorder and Perfectionism – 12.0 Hours
- Step-by-Step Approaches to the Assessment and Treatment of Anxiety – 12.0 Hours
- Scared Stiff: Fast, Effective Treatment for Anxiety Disorders – 13.0 Hours
- Ethical & Risk Management Issues for Therapists in Small Towns – 6.0 Hours
- Healing from Loss and Abandonment – 12.0 Hours
- Treating PTSD and Complex Psychological Trauma – 12.0 Hours
- Advances in ADHD: Theory, Diagnosis, and Management – 12.0 Hours
- Cognitive Behavior Therapy for Bipolar Disorder in Adults & Adolescents – 12.0 Hours
- In the Shadows of the Net Understanding, Assessing, & Treating Online Behavior Problems – 6.0 Hours
- Comprehensive Cognitive Behavior Therapy for Couples – 6.0 Hours
- Childhood Bipolar Disorder – 12.0 Hours

- Clinical Supervision & Boundaries: Ethical Issues in Practice – 12.0 Hours
- Cognitive Behavior Therapy for Personality Disorders – 12.0 Hours
- The Worried Child: Diagnosing and Treating Anxious Children – 12.0 Hours
- Psychological Approaches to Pain Management – 12.0 Hours
- Without Conscience: Understanding and Managing Psychopaths – 12.0 Hours
- Positive Ethics with the Most Difficult Clients – 6.0 Hours
- Emotionally Focused Therapy for Couples – 6.0 Hours
- Emotionally Focused Therapy: Love as an Attachment Bond – 12.0 Hours
- Helping Children and Parents Cope with Divorce – 12.0 Hours
- Ethics & Risk Management Update for Experienced Therapists – 6.0 Hours
- Explosive & Defiant Children and Adolescents – 12.0 Hours
- Anger & Aggression in Children and Youth: School and Clinic-Based Treatment – 12.0 Hours
- The Psychology of Forgiveness – 12.0 Hours
- Sexual Orientation and Gender Identity: Practical and Ethical Considerations in Treating LGBT Clients – 12.0 Hours
- Anorexia & Cutting: Understanding and Treating Self-Harm – 12.0 Hours
- Anorexia: Understanding & Treating Self-Harm – 6.0 Hours
- Cutting: Understanding & Treating Self-Harm – 6.0 Hours
- Treating Traumatized Adults and Children – 12.0 Hours
- Spirituality and Psychology: Care of Self, Spirit & Soul – 12.0 Hours
- Treating Angry and Aggressive Children, Adolescents and Adults – 12.0 Hours
- Grief Therapy: A Meaning-Reconstruction Approach – 12.0 Hours
- Metaphors Be With You – 6.0 Hours
- Spirituality and Brief Solution-Oriented Therapy – 12.0 Hours
- Positive Psychology: Therapeutic Applications with Adults & Adolescents – 12.0 Hours
- Understanding & Managing Aspergers and Autism – 12.0 Hours
- Psychopharmacology Update for Seasoned Professionals – 6.0 Hours
- The Neurobiology of Anxiety, Depression, and Traumatic Stress – 12.0 Hours
- Psychopharmacology for Children & Adults – 12.0 Hours
- Evidence-Based Treatment of Adolescent Depression and Suicide – 12.0 Hours
- Therapeutic Interventions in Grief and Mourning – 12.0 Hours
- Suicide Assessment and Management: Standard of Care Strategies – 6.0 Hours
- Strength-Based Therapy with Difficult Children and Adolescents – 12.0 Hours
- Returning From War: Providing Mental Health Services for Military Personnel & Their Families – 12.0 Hours
- Clinical Supervision: Ethical, Boundary, and Risk Management Issues – 6.0 Hours
- Mindfulness Based Cognitive Therapy for Depression & Anxiety – 12.0 Hours
- Diagnosis and Treatment of Learning Disabilities, ADHD, and Related Neurological-Based Disorders – 12.0 Hours
- Understanding & Managing Chronic Pain: A Comprehensive Approach – 12.0 Hours
- Burn-Out Prevention: Ethical and Risk Management Issues for Therapists – 12.0 Hours
- Attachment in Psychotherapy – 12.0 Hours
- Assessing & Treating Mental Disorders in Older Adults – 12.0 Hours
- Clinical Record Making & Keeping: Essentials for Risk Management & Ethical Practice – 6.0 Hours
- Clinical Record Keeping: Essentials for Risk Management & Ethical Practice – 3.0 Hours
- Clinical Record Making: Essentials for Risk Management & Ethical Practice – 3.0 Hours
- Domestic Violence, Trauma & Mental Health – Working with Survivors in Clinical Practice – 12.0 Hours
- SHAME-
The Misunderstood Emotion – 12.0 Hours
- Strategic Therapy for Comorbid Anxiety & Depression – 12.0 Hours

Kentucky Association of Sexual Assault Programs

- The Intersection of Culture and Trauma: A Summit to Improve Access for Immigrant and Refugee Survivors of Sexual and Domestic Violence – 5.5 Hours

KVC Behavioral Healthcare KY

- Autism Spectrum Disorder: Early Identification, Diagnosis, Intervention and Resources – 6.0 Hours

NorthKey Community Care

- Sexual Abuse: The Trauma Bond – 3.0 Hours

RiverValley Behavioral Health

- Mental Health First Aid – 14.0 Hours
- Managing Disruptive Behavior – 4.0 Hours

Seven Counties Services, Inc.

- Sensory Integration and Regulation in Young Children – 3.0 Hours
- Cultural Competence in Clinical Practice – 6.0 Hours
- Ethical Responsibility of Self-Care to the Resilient Clinician – 6.0 Hours
- Seven Challenges: Dual Diagnosis Group Therapy Model – 12.0 Hours

The Adanta Group – Early Childhood Mental Health Program

- The Worry Wars 1: Helping Children with Anxiety Disorders – 6.0 Hours
- The Worry Wars 2: Helping Children with Anxiety Disorders – 6.0 Hours

The Ridge Behavioral Health System

- Evidence Based Practices for Working Effectively with Children, Adolescents, and Adults – 3.0 Hours
- Pervasive Developmental Disorders: Asperger's Disorder & Working with the Resistant Client – 3.0 Hours

Wellstone Regional Hospital

- Brunch-and-Learn – 2.0 Hours

Sandy Miller made a motion that the Board ratify all of the above renewals, audits, and applications that were reviewed by the Application Committee. Tom Robbins seconded the motion. The motion carried.

SCHEDULED MEETINGS

June 23, 2011 – Committee Meetings – 8:30 AM

June 23, 2011 – Regular Board Meeting – 9:30 AM

Meetings held at 911 Leawood Drive, Frankfort, Kentucky

TRAVEL AND PER DIEM

Sandy Miller moved that the travel and per diem be paid for those who attended the Board regular meeting. Tom Robbins seconded the motion. The motion carried.

ADJOURNMENT