

**KENTUCKY BOARD OF
LICENSURE OF MARRIAGE AND FAMILY THERAPISTS
BOARD MEETING MINUTES
January 14, 2010**

A regular meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Division of Occupations and Professions, 911 Leewood Drive, Frankfort, Kentucky on January 14, 2010.

Board Members Present:

Mr. Tony Watkins
Ms. Sandy Miller
Ms. Jane Prouty
Ms. Stephanie Head
Ms. Melissa Wade
Dr. Delbert Hayden

Board Members Absent:

Ms. Sandy Miller
Dr. Tom Robbins

Occupations & Professions

Carolyn Benedict, Board Administrator
Frances Short, Executive Director

Others Present:

Angela Evans, Asst. Attorney General

Call to Order

Mr. Watkins called the meeting to order at 9:40 a.m.

Approval of Minutes

Dr. Hayden made a motion to approve of the November 19, 2009 minutes and December 17, 2009 minutes. Ms. Head seconded the motion. The motion carried.

Approval of Financial Statement

Ms. Wade made a motion to approve the financial statement. Ms. Head seconded the motion. The motion carried.

Executive Director's Report

Ms. Short rolled out the new formula for calculating administrative fees that the Board pays to the Office of Occupations and Professions for administrative services. Based upon the current number of active licensees the Board will pay a base rate of \$5,000. Licensee numbers will be captured at the beginning of each fiscal year and that number will be multiplied by \$35.00 per licensee. This was met favorably by the Board.

Old Business

Ms. Evans apologized to the Board for inadvertently failing to notify a board representative of the ARRS committee meeting that was held on Monday, January 11, 2010. She stated that she would contact Ms. Short with the date of the next meeting and the information would be passed along to Mr. Watkins.

Finalizing the information regarding regulations that Ms. Wade prepared for the website was postponed until the updated regulations had been made final.

Ms. Evans reported that a hearing panel had been selected for the upcoming hearing scheduled for February 11 and 12, 2009. An expert witness is still needed. Mr. Watkins is working on securing one. In order to assist him with the process Ms. Wade made a motion to pay expenses and fee for an expert witness, not to exceed \$3,000.00. Dr. Hayden seconded the motion. The motion carried.

New Business

Mr. Watkins discussed the presentation that the Board was responsible for at the upcoming KAMFT conference on February 25, 2010. It was decided that case studies would be distributed to attendees along with copies of the laws and regulations. Each table would have to determine if there were any ethical violations and site the specific statutes and regulations that were being violated. Ms. Prouty stated that if the Board provided her with a box of copy paper she would be able to make copies of the laws and regulations for distribution. Ms. Head made a motion that the Board reimburse Ms. Prouty up to \$50.00 for a case of copy paper for this purpose. Ms. Wade seconded the motion. The motion carried.

The Board meeting will be held on February 2, 2010 at 11:00 a.m. It will be held at St. Matthews Baptist Church in Louisville, Kentucky and is being held in conjunction with the KAMFT annual conference. Dr. Hayden made a motion that

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the Board provide lunch for its members. Ms. Head seconded the motion. The motion carried. Ms. Head agreed to make arrangements for lunch to be catered.

Mr. Watkins opened the floor for the nomination and election of new officers for 2010. Dr. Hayden made a motion that Tony Watkins be elected as Board chair. Ms. Prouty seconded the motion. The motion carried. Ms. Wade made a motion that Ms. Head be elected as Vice Chair. Ms. Prouty seconded the motion. The motion carried. Ms. Head made a motion that Ms. Prouty be elected as secretary/treasurer of the Board. Ms. Wade seconded the motion. The motion carried.

The Board reviewed a request from Ms. Georgia Brackett requesting an extension of time in which to submit verification of continuing education for her 2009-2010 renewal. Dr. Hayden made a motion that Ms. Brackett be required to submit 30 hours of continuing education, 6 of which must be ethics, when she renewed her license in December 2010. Ms. Head seconded the motion. The motion carried.

Complaints

The following complaints are still pending. No action was taken.

07-003 – Ongoing

08-002 – This matter has been scheduled for a hearing on February 11 and 12, 2010

09-001 – Ongoing

09-003 – Ongoing

09-005 – Ongoing

09-006 – Ongoing

Robert Jenkins, who entered into a Settlement Agreement with the Board on August 21, 2008, was found not to be in compliance with the agreement. Based upon that, Ms. Head made a motion that as stipulated in the agreement the Board serve Mr. Jenkins with an emergency suspension, with the right to a hearing within 10 days. Ms. Prouty seconded the motion. The motion carried.

Applications Review

Ms. Head made a motion to approve the applications as submitted. Ms. Wade seconded the motion. The motion carried.

The following Audited Renewals for LMFTs were approved: Loren Townsend, Harold R. Togle, Lou Ann Kruse

The following Audited Renewals for LMFTs were deferred or denied: None

The following request for LMFT inactive status was approved: Vennard Walter, Jr.

The following request for LMFT reinstatement was deferred: None

The following contracts for associate supervision were approved: Nicole Ward

The following contracts for associate supervision were deferred: Zachary Crouch

The following contracts for associate supervision were denied: Zachary Crouch

The following applications for Marriage and Family Therapist Associate were approved: None

The following applications for Marriage and Family Therapist Associate were deferred: None

The following applications for Marriage and Family Therapist Associate were denied: None

The following Marriage and Family Therapist Associate renewals were deferred: None

The following applications for Marriage and Family Therapist were approved: Rebecca Bazzle, David Fullen, Margaret Heely, David Ianke, Megan Kissel

The following applications for Marriage and Family Therapist were deferred or denied: None

The following requests for inactive licensure status were approved: Vennard C. Walter, Jr.

Provider Applications Approved

approved:

Heisel and Associates – Clinical Supervision: Combining Outcome and Process – 6 hours
Heisel and Associates – Cultural Considerations in the Provision of Substance Abuse – 1.5 hours
Heisel and Associates – Diagnosis and Treatment of Depression in Children and Adolescents – 4 hours
Heisel and Associates – School Refusal Behavior: Effective Techniques to help – 6 hours
Heisel and Associates – Duty to Warn/Duty to Protect – 1.5 hours
Heisel and Associates – Awareness and Prevention – 1 hour
Heisel and Associates – A Practical Approach to Documentation – 2 hours
Heisel and Associates – The Role of the Mental Status Exam in Client Care – 1 hour
Kentucky Associate for Gerontology – Kentucky Association for Gerontology 2010 Conference – 6.5 hours
Kentucky Psychoanalytic Institute – PT 407: Psychodynamic Techniques – 15 hours
McKissock 100% Education – Treating Children: Play Therapy in Practice – 4 hours
McKissock 100% Education – Discovering their Potential: Behavioral Development – 4 hours
Our Lady of Peace – Understanding and Responding to Adolescent and Young Adult Self-Harm – 3 hours
Ridge Behavioral Health System – Effective Intervention and Treatment for Conduct Disordered and Substance Abusing Adolescents – 3 hours
Seven Counties Services, Inc. – Medical Necessity: Application in Behavioral Healthcare – 3 hours
Seven Counties Services, Inc. – Suicide Risk Assessment – 3 hours

Provider Applications Deferred

The following program applications for continuing education were deferred:

American Group Psychotherapy Association – AGPA Annual Meeting – pending payment

Approval of Travel and Per Diem

Ms. Wade made a motion to approve travel and per diem for members attending today's meeting. Dr. Hayden seconded the motion. The motion carried.

Adjournment

Ms. Wade moved to adjourn the meeting. Dr. Hayden seconded the motion. The motion carried. With no further business brought before the Board, the meeting adjourned at 11:10 a.m.

Approved
February 25, 2010