

**The Kentucky Board of Licensure for
Marriage and Family Therapists**
December 18, 2014
Minutes

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on December 18, 2014.

Board Members Present:

Ms. Jane Prouty, Chair
Mr. Brien Hill
Ms. Mary Ellen Yates
Ms. Carolyn Miller-Cooper
Ms. Marie Ruf
Ms. Karen Westbrook

Occupations and Professions:

Diana Jarboe, Board Administrator
Amy Parker, Board Administrator

Office of the Attorney General:

Angela Evans, Board Attorney

Board Members Absent

Ms. Mary Badami

Visitors

Dennis Horlander

The December 18, 2014 meeting was called to order by Board Chair, Ms. Prouty at 12:36 p.m.

The Board reviewed minutes from the November 20, 2014 Board meeting. Revisions on page 3 and page 5 were requested. Ms. Yates made a motion to accept the minutes with the requested revisions. Mr. Hill seconded the motion. The motion passed unanimously.

The Board reviewed the FY15 Monthly Financial Reports for July 1, 2014 through November 30, 2014. No further action taken.

O&P Report

Ms. Jarboe informed the Board that the Public Protection Cabinet now has a new Secretary, Ambrose Wilson IV. She informed the Board that Mr. Slone has already met with Mr. Wilson to discuss the issues with the new database and is doing everything within his power to have all issues addressed and fixed.

The Board Administrator vacancy has been filled, Jessica Parker started December 1, 2014.

Ms. Jarboe reminded the Board of the office holiday schedule.

Ms. Jarboe informed the Board on the new tobacco and vaping ban that went into effect November 20, 2014. Tobacco products and electronic cigarettes/vaping devices are

now prohibited on any and all properties owned, leased, or contracted for the use by the Executive Branch of Kentucky state government.

Attorney Report

Ms. Evans informed the Board that she would be leaving the end of December with this being her last meeting with the Board.

Ms. Evans stated that she will be leaving all documents she is working on in her office on the shelf and if the Board needs anything they can contact Ryan Halloran.

Ms. Evans stated that she is still working on 201 KAR 32:025 and 201 KAR 32:060 and all she needs are the forms.

Old Business

Responses to all correspondence completed following the last Board meeting held on November 20, 2014 is indicated by the name and "Complete." A copy of the responses are included in the Board Member packet. All items that were completed that required no further action following the last meeting have been deleted. Items that were tabled from the last meeting and discussed with action taken today are reported below:

- a. Board Member Reports/Tasks -
 - 1) CEU fee – A report will be given at the January Board meeting.
 - 2) Exam – To be discussed
 - 3) Associate CEU's – To be discussed
 - 4) Board Organization – To be discussed
 - 5) Suicide Training – To be discussed
- b. Follow-Up to Susan Eichenberger – Complete
- c. Follow-Up to Mary Thieneman – Complete
- d. Follow-Up to Derek Bowers - Complete

New Business

Ms. Prouty opened the floor for nominations for a new Board Chair. Ms. Prouty nominated Ms. Badami. With no further nominations, Ms. Prouty moved to close the floor. Ms. Badami was voted in as Board Chair by unanimous acclamation.

Ms. Prouty opened the floor for nominations for Vice Chair. Ms. Ruf nominated herself and there were no further nominations. Ms. Prouty closed the floor for nominations and Ms. Ruf was voted in by unanimous acclamation.

Ms. Prouty opened the floor for nominations for Secretary. Ms. Miller-Cooper nominated Ms. Yates. Ms. Prouty closed the floor with no further nominations. Ms. Yates was voted in by unanimous acclamation.

The Board discussed correspondence from Erin Ness Roberts regarding a TeleMentalHealth proposal. The Board concludes that this is outside their authority.

The Board discussed correspondence from Meredith Silversmith regarding LMFT telepractice. They concluded that online therapy would not be permitted from a New York LMFT to a Kentucky resident.

The Board discussed correspondence from Jan Ulrich and Tony Watkins regarding Suicide Prevention Training. The Board reviewed KRS 210.366 on the training program in suicide assessment, treatment, and management administrative regulations. It is now required to have taken an approved suicide prevention class covering assessment, treatment, and management at least once every six years. The Board would like to adopt the model list of training programs as referenced in KRS 210.366(6)(a). In the meantime, CEU applicants applying for approval to offer suicide prevention training under KRS 210.366. The Board would like to add a tab on the website under Resources for Suicide information. Under Suicide, they would like to include a link to the regulation and a CEU instruction sheet which will include information regarding the Board's CEU's approved for renewal versus the KRS 210.366 approved CEU's which will include the duty to notify participants of 201 status.

Complaints/Other Legal Matters

- 2014-003 – Ongoing
- 2014-005 – Ongoing
- 2014-007 – Ongoing

Application Review

Ms. Miller-Cooper made a motion to approve all applications, renewals, audits, inactive status requests and Provider Applications as reviewed and approved by the Committees which met today. Ms. Yates seconded the motion and they were approved unanimously.

Ms. Yates made a motion to approve the ratifications of applications, renewals, audits an dprovider applications reviewed and issued following the last meeting and prior to this meeting. Brien Hill seconded the motion which passed unanimously.

Associates:

The following applications for Marriage and Family Therapy Associates were approved: *Lloyd Darling, Whitney Hancock, Leigh Sweasy*

The following applications for Marriage and Family Therapy Associates were deferred: *None*

The following Plans of Supervisions for Marriage and Family Therapy Associates were approved: *Lindsey Allen, Dawn Ellicott Clinkscale, Ariel Givens*

The following Plan of Supervision for Marriage and Family Therapy Associate was deferred: *Carol Autry*

The following Renewals for Marriage and Family Therapy Associates were approved: *Lete Ansera*

The following Renewal for Marriage and Family Therapist Associate was deferred: *None*

The following Renewal for Marriage and Family Therapy Associate was approved with provisions: *Jacob Hamlin*

LMFT:

The following applications for Marriage and Family Therapist were approved: *Whitney Brainard, Alicia Durham, William Snyder, Paula Strange*

The following applications for Marriage and Family Therapist were deferred: *Melanie Ferguson, Melaney Sheenan*

The following Renewal Audits for Marriage and Family Therapists were approved: *Judith Daniel, Erlene Grise-Owens, Mark Miller, Joe Pierce, Charmaine Smith, Michael Taylor*

The following Renewal Audit for Marriage and Family Therapists was deferred: *Victoria Hatfield*

Continuing Education Applications were reviewed. They will be posted on the website as soon as possible at <http://mft.ky.gov> under Resources/Continuing Education.

The next meeting of the Marriage and Family Therapy Board has been scheduled for January 22, 2015 beginning 12:30 p.m. at 911 Leawood Drive, Frankfort, KY 40601. Committees will meet at 8:30 a.m.

Ms. Yates made a motion that Travel and Per Diem be paid to those who attended the regular Board Meeting on December 18, 2014. Ms. Westbrooks seconded the motion. The motion passed unanimously.

Brien Hill made a motion to adjourn seconded by Karen Westbrooks. The motion passed unanimously. Ms. Prouty adjourned the meeting at 3:00 p.m.

Respectively Submitted:

Diane Jarboe, Board Administrator
Amy Parker, Board Administrator
(Standing in for Marcia Egbert who was ill.)