

**KENTUCKY BOARD OF  
LICENSURE OF MARRIAGE AND FAMILY THERAPISTS  
BOARD MEETING MINUTES  
April 21, 2011**

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**GENERAL BOARD MEETING – April 21, 2011**

The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on April 21, 2011. Chair Tony Watkins called the meeting to order at 10:15 a.m.

**Board Members Present:**

Ms. Sandy Miller  
Ms. Carolyn Miller-Cooper  
Ms. Stephanie Head  
Dr. Tom Robbins  
Mr. Tony Watkins  
Ms. Jane Prouty

**Board Members Absent**

Dr. Richard Harmon

**Occupations and Professions:**

Marcia Egbert, Board Administrator

**Office of the Attorney General:**

Angela Evans

**Visitors**

Amanda Westmoreland

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**Call to Order** – Tony Watkins called the meeting to order at 9:50 a.m.

Mr. Watkins requested to move the Complaint Committee Meeting to the beginning because one of the Complaint Committee Members has to report on Complaints and has to leave early.

Sandy Miller moved that the Board go into Executive Session at 9:50 a.m. pursuant to KRS 61.810 (1) to discuss complaints. Carolyn Miller-Cooper seconded the motion. The motion carried.

**COMPLAINTS/COMPLIANCE/OTHER LEGAL MATTERS**

- 07-003 – Pending – No Action – Attorney Angela Evans is going to contact LPC Board to see where this complaint stands.
- 08-002 – Required report by Licensee past due – Licensee did not report to the Board. Attorney Angela Evans stated that the Committee has the right to file another complaint on her for not following the original order. The Committee asked that Attorney Angela Evans write an order to appear at the May 26, 2011 meeting.
- 09-001 – Committee recommends dismissal of the case.
- 09-005 – Ongoing - No action taken
- 2010-001 – No Response. Did not accept Certified Letter. Attorney Angela Evans is going to investigate the best way to serve a letter to licensee.
- 2010-003 – Dismissed last meeting. Received additional information. No change in dismissal. Associate that was terminated will receive a cease and desist letter.
- 2011-001 – Pending further review – Waiting on testimony
- 2011-002 – Pending further review – Waiting for response
- 2011-003 – Committee recommends dismissal of the case due to no evidence of violation
- 2011-004 – Committee recommends to dismiss for lack of evidence
- 2011-005 – Pending further review – Waiting for response

Stephanie Head moved that the Board come out of Executive Session at 10:05 a.m. pursuant to KRS 61.810 (1). Sandy Miller seconded the motion. The motion passed.

Stephanie Head made a motion to accept the Committee's recommendations on the position of each of the complaints. The motion was seconded by Sandy Miller. Jane Prouty recused herself from the vote. The motion carried.

**Approval of Minutes:** March 16 & 17, 2011 – Carolyn Miller-Cooper made a motion to approve the minutes as submitted. Jane Prouty seconded the motion. The motion carried

**Approval of Financial Statement – July 1, 2010 – March 31, 2011** – Sandy Miller moved to approve the Financial Statement for July 1, 2010 – March 31, 2011. Jane Prouty seconded the motion. The motion carried.

## **DIRECTOR'S REPORT**

Shannon Tivitt, Executive Director was not available for the meeting. She did send a report that the Audit results had been sent to Board members. Marcia Egbert stated that she had not forwarded them yet but would do so following the meeting. Angela Evans stated that as a result of the audit, there would be several changes addressed to all Boards. Boards would be requested to take more of the reins on what is going on with their boards. It was suggested that if any board member had concerns they should relay them to Chair Tony Watkins and he will submit them to Executive Director Tivitt.

## **OLD Business**

- **Regulation Changes** –. Angela Evans made the corrections/changes and they were sent to the Board members for review. Discussion followed about the Code of Ethics and the adoption of AAMFT Code of Ethics. Angela Evans stated that the language in the AAMFT code is vague. This could be a concern as they aren't as specific as the Board may want. She stated that the MFT law would have to be modified if we adopt the AAMFT Code of Ethics. The Board members were asked to review all the corrections prior to the next meeting.
- **Review of Application and Forms for changes** –Board members were asked to review the corrections prior to the next meeting.
- **Background Checks for new Associates to be submitted with application for licensure** – The Board discussed CourtNet and ChoicePoint which are two groups that do background checks. Angela Evans asked the Board why they wanted to start background checks. Is the Board looking for a certain type of criminal? What are the Boards reasons? Discussion followed and Tony Watkins is going to investigate nationally and see what states do background checks. Tabled until the May meeting
- **Universities to develop online training that relates to Kentucky Law in our regulations** – The universities had agreed to work with the Association in developing an online course to meet the Board mandated CEU course in Kentucky Law. Tony Watkins talked with UK and they are in the process of looking at cost, web space, etc. and will report back to the Board.
- **Meet with directors of the three COAMFTE programs to discuss COAMFTE changes to standards to insure curriculum guidelines mandated in our Regulations are still being met.** Tony Watkins talked to TRB and was told that the changes of 10.3 does not affect curriculum guidelines. Templates need to be reviewed. Tony is going to ask the directors to come to the June meeting and talk with the Board.

## **NEW BUSINESS**

- **Letter from Sally A. Sensing** – Request to reinstate past her deadline. The Board reviewed Ms. Sensing's letter. The request was denied pursuant to 201 KAR 32:030 Section 6. She must reapply and meet current criteria. Must take National Exam.
- **Amanda Westmoreland** – Ms. Westmoreland attended the meeting as an observer. Requested results of her application. The Application Committee reported that her application was approved with provisions. Ms. Westmoreland must submit proof that her two supervisors meet the requirements of supervision. Ms. Westmoreland will submit the proof.

- **Letter from Jodi Allen** – Ms. Allen requested an extension to obtain the 6.0 hours of supervision training so that she can continue to supervise Brittany Preston. She stated she has been unable to find available training. If the additional time is not approved, she asks that Brittany Preston receive time to find a new supervisor. The Board recommends that Brittany secure another supervisor until Ms. Allen is able to obtain the training required for supervision.
- **Supervisor Training and Kentucky Law Training** – The Board would like to offer the 6.0 Hour course of Supervisor Training and the 1.0 Hour course of Kentucky Law on May 14, 2011 at no charge to those that need them to maintain their supervisor status. Tony Watkins has offered to teach both courses. It would be very structured. He would not be speaking for the Board. Tom Robbins volunteered to find a location for the training. Once the date and location are established, a letter will be sent to all LMFT's.
- **Change in Meeting Dates** – Board Administrator Marcia Egbert asked if the Board would be willing to change their meeting dates to the 4<sup>th</sup> Thursday of each month due to conflicts with the other Board that she administers. The Board agreed to her request. The Board will now meet on the 4<sup>th</sup> Thursday of each month with the remaining dates for this year to be as follows:
  - May 26, 2011
  - June 23, 2011
  - July 28, 2011
  - August 25, 2011
  - September 22, 2011
  - October 27, 2011
  - November – No meeting
  - December – 22, 2011

#### **APPLICATION REVIEW**

- Ratification of renewals and approval of applications from January 20, 2011 – February 15, 2011
- Ratification of renewals and approval of applications from February 15, 2011 – March 15, 2011
- Ratification of renewals and approval of applications from March 16, 2011 – April 19, 2011
- Ratification of and approval of applications/audits/renewals done by Tony Watkins on 2/16/2011 and 2/18/2011
- Ratification of and approval of applications/audits/renewals and Provider Applications reviewed at the March 17, 2011 Board meeting.
- Ratification of and approval of applications/audits/renewals and Provider Applications reviewed at today's meeting.

Sandy Miller made a motion that the Board ratify all of the above renewals, audits, and applications that were reviewed by the Application Committee. Jane Prouty seconded the motion. The motion carried.

#### **Associates:**

The following applications for Marriage and Family Therapist Associate were approved: *Edward Koffenberger, Yamiley Coleman*

The following applications for Marriage and Family Therapist Associate were denied: *Jacob Bergstedt*

The following contracts for Marriage and Family Therapist Associates Plan of Supervision were approved: *None*

The following contracts for Marriage and Family Therapist Associates Plan of Supervision were denied: *Michelle Weaver*

The following Renewals for Marriage and Family Therapist Associates were approved: *Mary Weber, Erin Peirce, David Everett Dillard, Shelley Deibel, Marisa Musto, Tonya Clay*

The following Renewals for Marriage and Family Therapist Associates were deferred: *Brittany D. Preston*

#### **LMFT:**

The following applications for licensed Marriage and Family Therapist were approved: *Amanda Westmoreland*

The following application for licensed Marriage and Family Therapist was deferred: *Corine Sackett, Kathryn Miller*

The following application for licensed Marriage and Family Therapist was denied: *None*

The following application for licensed Marriage and Family Therapist by endorsement was approved: *None*

The following Renewal Audits for Marriage and Family Therapist were approved: *None*

The following Renewal Audits for Marriage and Family Therapist were approved with provisions: *None*

The following Reinstatements for Marriage and Family Therapist were approved: *None*

The following Reinstatements for Marriage and Family Therapist were approved with provisions: *None*

**Provider Applications Deferred – March 17, 2011**

Baptist Hospital East – Sex Addiction 101: Assessment, Diagnosis & Treatment – 6.2 Hours

**Provider Applications Approved – March 17, 2011**

Bellarmine University – “The Kentucky Code of Ethical Conduct” – 6.5 Hours

CMI Education Institute – “End of Life Issues: Best Practices and Applied Ethics” – 6.5 Hours

CMI Education Institute – “Life After Loss: Clinical Interventions for Normal and Complicated Grief” – 6.5 Hours

Cross Country Education – “Bipolar: An Updated Slant on the Disorder” – 6.0 Hours

Cross Country Education – “Compassion Fatigue: Proven Strategies for Treatment and Self-Care” – 6.0 Hours

Cross Country Education – “Developing Self-Regulation: Assessment and Interventions for Strengthening” – 6.0 Hours

Cross Country Education – “Group Counseling for Psychotherapy” – 6.0 Hours

Cross Country Education – “Helping Adult clients Grow Up” – 6.0 Hours

Cross Country Education – “HIPAA Compliance and Training after the HITECH Act” – 6.0 Hours

Cross Country Education – “Using Sandtray Play Therapy as a Therapeutic Intervention” – 6.0 Hours

HOSPARUS – ‘Strategies of Grief Therapy: A Meaning Reconstruction Approach’ – 6.0 Hours

HOSPARUS – “Best Practices in Traumatic Grief – Day 2” – 3.6 Hours

Institute for Brain Potential – “Understanding Personality Disorders” – 6.0 Hours

Kentucky Community Crisis Response Board - “Individual Crisis Intervention & Peer Support (Assisting Individuals in Crisis)” – 13.0 Hours

Kentucky Community Crisis Response Board - “Group Crisis Intervention: - 14.0 Hours

Kentucky Community Crisis Response Board – “Pastoral Crisis Intervention I” – 13.0 Hours

Kentucky Community Crisis Response Board – “Pastoral Crisis Intervention II” – 13.0 Hours

Kentucky Community Crisis Response Board – “Psychosocial Impact of Disasters & Catastrophic Events – Online Part 1” – 2.0 Hours

Kentucky Community Crisis Response Board – “Psychosocial Impact of Disasters & Catastrophic Events – Online Part 2” – 7.8 Hours

Kentucky Council on Problem Gambling – “Addressing Problem Gambling in Kentucky” – 10.0 Hours

Kentucky Department for Behavioral Health, Developmental and Intellectual Disabilities - “Providing Effective Treatment with an American Sign Language (ASL) Interpreter” – 3.0 Hours

Kentucky Department for Behavioral Health, Developmental and Intellectual Disabilities – “NIATX Change Leader Academy” – 12.0 Hours

Kentucky Department for Behavioral Health, Developmental and Intellectual Disabilities – “Tools for Effective Substance Abuse Practice for Deaf and Hard of Hearing People” – 6.0 Hours

Kentucky Council on Problem Gambling – “Addressing Problem Gambling in Kentucky” – 10.0 Hours

Kentucky Physicians Health Organization – “Clinical Applications of the Principles of Treatment of Addictions and Substance Abuse” – 13.0 Hours

Kentucky Psychological Association – “LGB Psychological Development: Concepts & Clinical Applications” – 6.0 Hours

KVC Behavioral Healthcare Kentucky Inc. – “Introduction to Trauma Systems Therapy” – 6.0 Hours

NorthKey Community Care – “Kentucky Ethics: What if a Complaint is Filed Against YOU?” – 3.0 Hours

PESI, LLC – “Over 75 Quick, On-The-Spot Techniques for Children with Emotional and Behavior Problems” – 6.0 Hours

PESI, LLC – “Smart But Scattered: Executive Dysfunction at Home and at School” – 6.0 Hours

Positive Pathways – “Nutrition + Emotions: The food Factor” – 2.0 Hours

Positive Pathways – “Self-Injury: History, theory + Intervention” – 2.0 Hours

Positive Pathways – “The Art of Effective Communications” – 2.0 Hours

Premier Education Solutions – “Very Best Treatment for ADHD and the Processing Disorders” – 6.0 Hours

RiverValley Behavioral Health – “Eating Disorder: Identification, Treatment and Involvement of the Family” –

5.5 Hours

RiverValley Behavioral Health – “Champions for Children” –1.5; 4.0 Hours

5.5 Hours

Seven Counties Services, Inc. – “Ethical Decisions in Social Work Practice” – 3.0 Hours

Seven Counties Services, Inc. – “Group Therapy Training for Clinicians Working with Children and Families” – 6.0 Hours

Seven Counties Services, Inc. – “Group Therapy Training for Clinicians Working with Adult Clients” – 6.0 Hours

Seven Counties Services, Inc. – “Group Therapy Training for Clinical Supervisors” – 3.0 Hours

Seven Counties Services, Inc. – “Making Connections Between the Military, Veterans, and Community Mental Health Services” – 1.5 Hours

Seven Counties Services, Inc. – “Motivational Interviewing (2011): - 15.0 Hours

Seven Counties Services, Inc. – “Cognitive Behavior Therapy Training” – 8.0 Hours

The Ridge Behavioral Health System – “Alzheimer’s Association” Journey into Dementia: Yesterday, Today, and Tomorrow. 2011 Dementia Education Conference” – Hours Requested

Trabue Consultants – “DBT – Multifamily Skills Training” – 13.0 Hours

Communicare – “Recognizing Early Childhood Behaviors & Fostering Healthy Relationships” – 6.0 Hours

### **Provider Applications Approved with provisions – April 21, 2011**

Institute for Natural Resources – Insomnia, Depression & Anxiety – 6.0 Hours

Institute for Natural Resources – Aging Brain: Rejuvenated Brain – 6.0 Hours

Wellstone Regional Hospital – Brunch-and-Learn – 2.0 Hours

KVC Behavioral Healthcare KY – Autism Spectrum Disorder: Early Identification, Diagnosis, Intervention and Resources – 6.0 Hours

Family Resource Program/Suzanne Vitale Clinical Education – Play Based Interventions – 2.0 Hours

### **Provider Applications Approved – April 21, 2011**

Baptist Hospital East – Sex Addiction 101: Assessment, Diagnosis & Treatment – 6.2 Hours

Bluegrass Regional MH-MR Board, Inc. – Eco-systemic Structural Family Therapy – 12.0 Hours

Center for Sex Offender Management & Kentucky Sex Offender Management – Sex Offender Management: A focus on Treatment, Special Needs of Offenders and Computer-based Sex Crimes – 18.0 Hours

Cross Country Education – Clinical Supervision: Legal, Ethical and Risk Management Issues – 6.0 Hours

Family Resource Program/Suzanne Vitale Clinical Education – Applied Behavior Analysis 101: Methods and Strategies – 2.0 Hours

Frazier Rehab Institute/BIAK Summit for the Brain Injury Alliance of KY – Mild Brain Injury: Major Issues from Minor Injuries – 7.2 Hours

HOSPARUS – Keeping the Pace in a Changing Environment KAHPC Day 2 – 5.25 Hours

HOSPARUS – Keeping the Pace in a Changing Environment KAHPC Day 3 – 4.50 Hours

NorthKey Community Care – Motivational Interviewing – 12.0 Hours

Premier Education Solutions – Clinical Risk Management & Malpractice Lawsuits: Collision of Law and Ethics – 6.0 Hours

River Valley Behavioral Health – Paradoxical Techniques – 2.0 Hours

River Valley Behavioral Health – Reality Therapy Intensive Training – 20.0 Hours

Seven Counties Services, Inc. – Using Metaphor and Play within TF-CBT – 3.0 Hours

Seven Counties Services, Inc. – Celebrate Recovery Conference 2010 – 2.50 Hours

The Institute for Continuing Education- Day One: Partners in Play: Adlerian Play Therapy – 6.0 Hours

The Institute for Continuing Education- Day Two: Preventing Play Therapy Burnout: Techniques for Self Understanding and Self Nurturing – 6.0 Hours

The Ridge Behavioral Health System – Co-Occurring Disorders: Current Perspectives on Prevalence, Intervention, and Treatment – 6.0 Hours

### **SCHEDULED MEETINGS**

May 27, 2011 – Committee Meetings – 8:30 AM

May 27, 2011 – Regular Board Meeting – 9:30 AM

Meetings held at 911 Leawood Drive, Frankfort, Kentucky

### **TRAVEL AND PER DIEM**

Jane Prouty moved that the travel and per diem be paid for those who attended the Board regular meeting.

Sandy Miller seconded the motion. The motion carried.

**ADJOURNMENT**

Tony Watkins adjourned the meeting at 11:35 a.m.